

**A meeting of the**

**West of England Combined Authority Committee**

**will be held on**

**Date: Friday, 8 April 2022**

**Time: 1.00 pm**

**Place: South Gloucestershire Council Chamber, Kingswood Civic  
Centre, High St, Bristol BS15 9TR**

Notice of this meeting is given to members of the West of England Combined Authority Committee as follows

Metro Mayor Dan Norris, West of England Combined Authority  
Cllr Kevin Guy, Bath & North East Somerset Council  
Mayor Marvin Rees, Bristol City Council  
Cllr Toby Savage, South Gloucestershire Council

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# West of England Combined Authority Committee Agenda

## YOU HAVE THE RIGHT TO:-

- Attend all WECA, Committee and Sub-Committee meetings unless the business to be dealt with would disclose 'confidential' or 'exempt' information.
- Inspect agendas and public reports five days before the date of the meeting
- Inspect agendas, reports and minutes of the WECA and all WECA Committees and Sub-Committees for up to six years following a meeting.
- Inspect background papers used to prepare public reports for a period public reports for a period of up to four years from the date of the meeting. (A list of background papers to a report is given at the end of each report.) A background paper is a document on which the officer has relied in writing the report.
- Have access to the public register of names, addresses and wards of all Councillors sitting on WECA, Committees and Sub-Committees with details of the membership of all Committees and Sub-Committees.
- Have a reasonable number of copies of agendas and reports (relating to items to be considered in public) made available to the public attending meetings of WECA, Committees and Sub-Committees
- Have access to a list setting out the decisions making powers the WECA has delegated to their officers and the title of those officers.
- Copy any of the documents mentioned above to which you have a right of access. There is a charge of 15p for each side of A4, subject to a minimum charge of £4.
- For further information about this agenda or how the Council works please contact Democratic Services, telephone 0117 42 86210 or e-mail: [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk)

## OTHER LANGUAGES AND FORMATS

**This information can be made available in other languages, in large print, braille or on audio tape.  
Please phone 0117 42 86210**

### Guidance for press and public attending this meeting

The Openness of Local Government Bodies Regulations 2014 mean that any member of the public or press attending this meeting may take photographs, film or audio record proceedings and may report on the meeting including by use of social media (oral commentary is not permitted during the meeting as it would be disruptive). This will apply to the whole of the meeting except where there are confidential or exempt items, which may need to be considered in the absence of the press or public.

If you intend to film or audio record this meeting please contact the Democratic Services Officer named on the front of the agenda papers beforehand, so that all necessary arrangements can be made.

Some of our meetings are webcast. By entering the meeting room and using the public seating areas you are consenting to being filmed, photographed or recorded. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

An archived recording of the proceedings will also be available for viewing after the meeting. The Combined Authority may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

To comply with the Data Protection Act 2018, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator.

## **1. EVACUATION PROCEDURE**

In the event of a fire, please await direction from South Gloucestershire Council staff who will help assist with the evacuation. Please do not return to the building until instructed to do so by the fire warden(s).

## **2. APOLOGIES FOR ABSENCE**

To receive apologies for absence from Members.

## **3. DECLARATIONS OF INTEREST UNDER THE LOCALISM ACTION 2011**

Members who consider that they have an interest to declare are asked to: a) State the item number in which they have an interest, b) The nature of the interest, c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest. Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.

## **4. MINUTES**

7 - 20

To consider and approve the minutes from 28<sup>th</sup> January 2022.

## **5. CHAIR ANNOUNCEMENTS**

To receive announcements from the Chair of the West of England Combined Authority.

## **6. COMMENTS FROM CHAIRS OF LOCAL ENTERPRISE PARTNERSHIP AND OVERVIEW & SCRUTINY**

To be presented by the Chairs of the West of England LEP and West of England Combined Authority Overview and Scrutiny.

## **7. ITEMS FROM THE PUBLIC**

Members of the public can speak for up to 3 minutes each. The total time for this session is 30 minutes so speaking time will be reduced if more than 10 people wish to speak.

If you wish to present a petition or make a statement and speak at the meeting, you are required to give notice of your intention by noon on the working day before the meeting by e-mail to [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk). **The deadline is 12pm on Thursday 7<sup>th</sup> April 2022.**

If you wish to ask a question at the meeting, you are required to submit the question in writing to [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk) no later than 3 clear working days before the meeting. **The deadline is 5pm on Monday 4<sup>th</sup> April 2022.**

## **8. PETITIONS**

Any member of the West of England Combined Authority may present a petition at a West of England Combined Authority Committee Meeting.

## **9. LATEST COMBINED AUTHORITY & MAYORAL BUDGET OUTTURN REPORT**

21 - 36

This report presents the revenue budget financial outturn information for the West of England Combined Authority and the Mayoral budget for the financial year 2021/22 based on data for the period April to February 2022.

## **10. INVESTMENT FUND REPORT**

37 - 82

To update on the overall programme and headroom.

<b>11. INVESTMENT FUND REPORT - CHANGE REQUESTS</b>	83 - 94
To seek approval for change requests for schemes within the current Investment Fund programme.	
<b>12. DELIVERY ASSURANCE AND MANAGEMENT OF CAPITAL PROJECTS</b>	95 - 102
At the committee meeting in January, CEOs were tasked to come to the next Committee meeting with a collective proposal for the management and mitigation of Investment Fund project delays. This must include:	
<ul style="list-style-type: none"> <li>• A formal process of robust challenge and support for project Senior Responsible Owners (SROs).</li> <li>• A public quarterly report at Committee that does not just note delays but sets out what action has been agreed to mitigate and bring projects back on track – or in significant cases moved out of the current programme to allow for other projects.</li> <li>• All projects with an aggregate value of over £5m and / or an overall delay of over 6 months must be actively reviewed by Leaders and Mayors.</li> <li>• Projects where recovery actions are not correcting delays and budgetary or other issues will be reported as appropriate by the new Programme Delivery Board.</li> </ul>	
<b>13. CLIMATE AND ECOLOGICAL EMERGENCY STRATEGY AND ACTION PLAN</b>	103 - 178
This report provides an overview of the revised Climate and Ecological Emergency Strategy and Action Plan including how it relates to the Green Recovery Fund, and outlines the intention to keep the Strategy and Action Plan under review.	
<b>14. GREEN RECOVERY FUND</b>	179 - 194
To provide further detail of Green Recovery Fund and seek agreement for assessment criteria and first business cases to be drawn down from the GRF.	
<b>15. REGIONAL RECOVERY &amp; ADAPTATION FUND</b>	195 - 202
To seek approval for additional funding of £5m towards the newly established Regional Recovery and Adaptions Fund.	
<b>16. BUSINESS CASE - "THE COURTS"</b>	203 - 208
To present the Full Business Case for The Courts and seek approval of £757,608 towards the project.	
<b>17. BUSINESS CASE - "WEST OF ENGLAND CAREERS HUB"</b>	209 - 212
To present the Full Business Case for match funding to continue the West of England Careers Hub beyond August 2022.	
<b>18. BUS SERVICES - TRANSPORT LEVY</b>	213 - 218
To seek approval to increase the Transport Levy by up to 10% to cover the increased cost of supported bus services, including Home to School transport for non-entitled children.	
<b>19. CITY REGION SUSTAINABLE TRANSPORT SETTLEMENT</b>	219 - 232
Purpose of the report is to agree short term allocations from existing Transforming Cities Funding to support the overall delivery programme, and the delivery approach for the forthcoming City Region Sustainable Transport Settlement.	

**20. FUTURE ARRANGEMENTS FOR LOCAL ENTERPRISE PARTNERSHIP** 233 - 236

The Government White Paper "Levelling Up the United Kingdom", was published on 2 February 2022. It proposed changes to the current framework for the governance and funding of LEPs. The proposals were detailed in subsequent ministerial correspondence sent on 1 April 2022. This report sets out the proposals for the next steps proposed by the LEP following its meeting on the 30 March.

**21. SPECIAL URGENCY - APPOINTMENT OF INTERIM DIRECTOR OF INFRASTRUCTURE** 237 - 238

To seek the Committee's formal endorsement of the intended appointment of an interim Director of Infrastructure.

**22. SPECIAL URGENCY - DELEGATION OF DECISION ON FUTURE OFFICE ACCOMMODATION** 239 - 242

To seek the Committee's approval that the decision on the Combined Authority's future accommodation is delegated to the Combined Authority Chief Executive, in consultation with the Local Authority Chief Executives.